

ST JOHN'S YOUTH SERVICES DIRECTOR POSITION



ST. JOHN'S
YOUTH
SERVICES
INCORPORATED

JOB DESCRIPTION

1. **TITLE OF POSITION** Director
2. **SECTION/ PROGRAM** St John's Youth Services Inc
Board of Directors
3. **POSITION OBJECTIVES**
 - (a) **Objectives of Position**

Together with other directors, to:

 - Contribute to setting the strategic direction of the organisation.
 - Monitor the activities of the organisation to ensure compliance with approved strategy.
 - Ensure that corporate governance within the organisation is of a high standard.
 - Oversee development of policies for the organisation.
 - (b) **Within Organisation**

Together with other directors, to:

 - Provide leadership to the CEO and through that position, to the management team, in ensuring, within social justice principles, that young people receive services, which are responsive to their physical and emotional needs, respectful of their rights and culturally appropriate.
 - (c) **Outside Organisation**
 - Advocate on behalf of the Organisation as determined by the Board.
4. **REQUIREMENTS OF THE JOB**
 - (a) **Skills required**
 - Ability to contribute positively at Board level.
 - Ability to develop strategy and monitor organisational performance against approved strategy.
 - Good interpersonal and communication skills.
 - Ability to advocate for the organisation.
 - (b) **Knowledge required**
 - Understanding of the management needs of a Human Services Organisation
 - Understanding of housing, supported accommodation and welfare systems in SA
 - Understanding of Social Justice principles
 - (c) **Experience and / or qualifications and / or training required**
 - Experience with NFP boards is an advantage.
5. **RESPONSIBILITIES AND DUTIES**

Responsibilities consistent with Position Objectives above.
6. **ORGANISATIONAL RELATIONSHIPS**
 - (a) **The position is responsible to the Chairperson**

Directors will liaise directly with the Chairperson of the Board as necessary.

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7. EXTENT OF AUTHORITY

Extent of authority to be determined by the Board from time to time.

8. SPECIAL CONDITIONS

Some out of hours work will be required

Present Occupant Date appointed
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Signature

Chairperson Signature